

Asfordby Hill Primary School Premises Officer (Permanent)

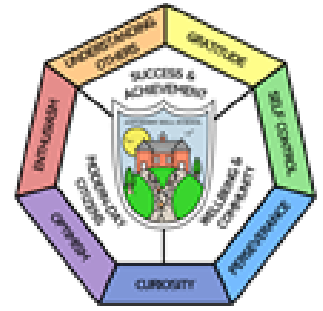
20 hrs/week

Term Time + 2 weeks

Grade 6 Point 9 or 10 £23,898 - £24,300 (Pro Rata)

NOR: 187

Required August 23rd 2024 (or as soon after as possible)



Individual Value, Valuing Individuals

We are looking to appoint an individual who takes pride in caring for our school building and grounds, carrying out cleaning tasks, repairs and maintenance as well as completing site health and safety compliance checks. If you are passionate about premises and facilities, and you have a positive 'can do' attitude, then this may be the perfect opportunity for you.

The premises officer role is central to the smooth running of our school.

Our ideal candidate will:

- be courteous, honest, practical and have an attention to detail;
- be able to communicate effectively in both verbal and written format;
- be a team player and self-motivated;
- be able to manage multiple tasks and prioritise effectively;
- have an understanding of health and safety regulations;
- be able to carry out routine maintenance improvements such as plumbing, electrical or carpentry work;
- have some understanding of technical information, building construction and design;
- be educated, at least, with GCSE's, NVQ's or SVQ's;
- be flexible in approach to work with the ability to respond to emergencies outside of regular working hours.

We can offer you:

- An attractive working environment with excellent facilities and supportive families;
- Professional development opportunities;
- A committed, hardworking and supportive team with a sense of humour.



Visits to the school are warmly encouraged - please come and have a look around on our Premises officer open days on 29th or the 30th July from 9:00am - 2pm.

Closing date: **Monday 6th August** with interviews

Thursday 9th August 2024

To make an appointment or collect an application form, please email admin@asfordbyhill.leics.sch.uk or visit our website www.asfordbyhill.leics.sch.uk



Asfordby Hill Primary School are committed to safeguarding and promoting the welfare of children and we expect our staff to share this commitment. Applicants will be required to undertake pre-employment checks, such as an Enhanced Disclosure and Barring Service (DBS) Check. We will also do online searches for all shortlisted candidates. References will be contacted prior to interview if the application is shortlisted. Applicants who will be undertaking early and/or later years childcare (or the management of such childcare) will be required to complete a declaration that neither they, nor anyone who lives in the same household, is a disqualified person under the Childcare (Disqualification) Regulations 2009